Serious or life-threatening injuries should be handled by calling 911. The paperwork can be filled out after the seriously injured person has been treated.

1. Remove victim from threat of further injury
2. Notify Research Group Leadership if possible
   a. Inform the PI or alternate safety contact as soon as possible
   b. Inform group safety officer of the incident
3. Injury Occurs During Regular Business Hours (Mon-Fri, 8am-6pm)
   a. Inform Department Administration to get Workers Compensation paperwork started
      i. Jennifer McCloud 812-855-2246 (room 125E)
      ii. Jonathan Karty 812-855-4619 (room 125G)
      iii. Ashley Mills 812-855-2994 (room 115C)
   b. If the injured person requires off-site medical attention, PI or administrator must fill out form at https://iuhr-fireform.eas.iu.edu/online/form/index/entiub (requires IU login)
      i. MUST be filled out PRIOR TO GOING TO THE DOCTOR if possible.
      ii. Take injured person to IU Health Occupational Services at 3443 W. Third St. (Mon-Fri 8am – 6 pm), 812-353-3443.
4. Injury Occurs After Business Hours
   a. Call IUPD dispatch 812-855-4111 if a dangerous Chemical Spill is involved
   b. If PI or lab alternate emergency contact is unavailable call:
      i. Jon Karty (812-855-4619 forwards to his cell)
      ii. Chad Schaeffer (812-855-2241 forwards to his cell)
   c. IU Health Urgent Care at 326 S. Woodcrest Dr. (Mon-Fri, 8am-8pm, Sat and Sun 8am-6pm)
   d. Bloomington Hospital at 2651 E. Discovery Parkway (always open)
5. By the end of the next business day!
   b. If a chemical was involved in the injury, please complete the Spill or Incident Follow Up report https://protect.iu.edu/machform/view.php?id=40365
6. Further Information
   a. https://www.chem.indiana.edu/safety/
   c. https://hr.iu.edu/workers/ (Workers’ Compensation Info)