



Keep Teaching quick resources

Video resources



Recording Your Screen & Webcam Using Kaltura Capture

go.iu.edu/2mjj



Editing Videos Using the Kaltura Video Editor

go.iu.edu/2mjm



Canvas Discussions Overview

go.iu.edu/2mjn



Canvas Assignments Overview

go.iu.edu/2mjo



Canvas Announcements Overview

go.iu.edu/2mjp



Scheduling a Meeting from the Zoom Website

go.iu.edu/2mjq



Joining a Zoom Meeting

go.iu.edu/2mjr



Zoom Meeting Controls

go.iu.edu/2mjs



A Canvas Semester Checklist (primarily text; covers numerous features in Canvas)

go.iu.edu/2mjN



Keep Teaching quick resources

Knowledge Base documentation



Get Started with Zoom

go.iu.edu/2mjv



Using Zoom on a Desktop or Mobile Device

go.iu.edu/2mjw



Use Screen Layouts in Zoom

go.iu.edu/2mjz



Using Zoom for Large Meetings and Webinars

go.iu.edu/2mjA



Access and Publish Zoom Recordings in Kaltura

go.iu.edu/2mjB



Troubleshoot Zoom

go.iu.edu/2mjC



Install and Use Kaltura's Personal Capture

go.iu.edu/2mjD



Upload and Share Video in Canvas with Kaltura

go.iu.edu/2mjE



Use the Embed Kaltura Media Tool in the Canvas Rich Content Editor

go.iu.edu/2mjH



Accessibility quick tips for online teaching

- Students with disabilities should be able to schedule, attend, and participate in Zoom meetings and webinars. For information on accessibility in Zoom, visit:



Accessibility features in Zoom

go.iu.edu/2mjS

- For more information on accessibility in Canvas, visit:



Create accessible Canvas sites

go.iu.edu/2mjT



Student Accommodations in Canvas

go.iu.edu/2mjU

- Note that Word files are often more accessible than PDF versions of the document so it is preferred to post Word documents in your course site. For more information, visit the following Knowledge Base documents:



General guidelines for creating accessible documents

go.iu.edu/2mjZ



Make Microsoft documents more accessible

go.iu.edu/2mk0



Accessibility resources at IU

go.iu.edu/2mk1

- If you have students with hearing impairments receiving accommodations such as sign language interpretation, CART, etc., contact the disability services office ASAP to discuss any needed accommodation changes. If you are providing lectures via Zoom, live captioning can be arranged; consider recording the lectures, and then uploading them to Kaltura for captioning.
- Provide lecture notes to students when possible.

Accessibility quick tips for online teaching



- Be aware that some students may need some time to work with their disability service coordinator and the Assistive Technology and Accessibility Centers (ATAC) to make adjustments to their accommodations. Be flexible and adjust deadlines and strategies to create an inclusive learning environment. Students with diagnoses such as Autism or anxiety may not adjust well to abrupt changes, making flexibility even more important.
- Strive for accessibility over accommodation. You may need to create alternatives if accessibility tools fail. Ask your students with disabilities about the best strategies to support them in your online course. If you have questions about adapting content, assignments, and activities for a student with disabilities, contact your campus office that serves students with disabilities or the Assistive Technology and Accessibility Centers (ATAC) as soon as possible:
 - Find your campus services for students with disabilities office's contact information at:



Resources for Students by Campus

go.iu.edu/2mjV

The ATAC can be reached at atac@iu.edu or (812) 650-2897.

- As always, students asking for accommodations who do not have accommodation letters should be directed to the campus disability services office to register.
- Students with disabilities taking online exams and quizzes should not be required to be proctored at the disability services office or other locations on or off-campus. Faculty are responsible to administer all curriculum and exams and provide maximum flexibility to students.
- Students with disabilities often will have extended time for exams/quizzes as an accommodation. Canvas allows instructors to provide extra time for individual students using the Moderate This Quiz function. For more, review:



Once I publish a timed quiz, how can I give my students extra time?

go.iu.edu/2mjR

(If a student has breaks during exams as an accommodation, add in their total break time to their exam if there is no way for the student to stop and start.)